

May 2011

Dear Parent/Carer,

**Re: Dubai Trip 13<sup>th</sup> – 17<sup>th</sup> February 2012 (Half-term)**

After the phenomenal success of the Dubai trip in February 2011. I am planning another cultural enrichment trip for a group of 20 students to Dubai during the February Half-term 2012. This is going to be another amazing opportunity and the trip of a lifetime! The cost of the trip will be **£1195** based on a quotation from Southall Travel Ltd.

Southall Travel is one of the largest travel companies in the UK and is registered with ABTA (80626); ATOL (5553) and IATA (29359).

The trip will last 5-6 days, and students will be accompanied by Mount Grace Staff. I have attached the itinerary from the last trip to give you an idea of the activities and excursions. The cost of the trip includes all activities and events as well as flights, accommodation, food and the services of a guide. There may be an opportunity for optional excursions.

A deposit of **£400** is required. This is to secure your child's place on the trip and must be paid by **20<sup>th</sup> May 2011**. Please note that this is completely non-refundable, if you should wish to withdraw your child from the trip.

Please consider very carefully whether your child is committed to go on the trip and your ability to meet further payments. The instalments are based on £1195 paid before December 2011. The cost is based on current exchange rates. If you are interested in this trip we would ask you to pay in three instalments.

The payment schedule for the trip is as follows: (based on £1195 overall cost)

**Payment Schedule**

<b>£400.00</b>	<b>Deposit by</b>	<b>20/05/11</b>
<b>£400.00</b>	<b>Payment by</b>	<b>08/07/11</b>
<b>£395.00</b>	<b>Payment by</b>	<b>30/09/11</b>

Any adjustments to the cost will be made in the final payment and we will advise you accordingly (e.g. differences in exchange rates). The total amount can be paid off at anytime in advance of the above dates.

## **Payment**

The preferred method of payment is to be via 'WisePAY' Online Banking which can be accessed via the Mount Grace School website. Any difficulties or queries please refer to the Mount Grace School Finance department 01707 655512 ext 233.

## **Dates**

The intended dates for the trip are between **11<sup>th</sup> February and 19<sup>th</sup> February 2012**. These dates are again subject to official confirmation of flights (Royal Brunei or similar).

## **Criteria for acceptance onto the trip**

To be accepted for this trip you will need to be able to make the deposit payment by 20/05/11. Places on the trip will be based on a blemish-free behaviour record (no exclusions in school!) There are only 20 places and I expect the trip to be heavily oversubscribed!

It is vital that your child has a good record of behaviour. Poor behaviour will be reviewed by relevant staff and may result in your child being excluded from the trip.

You will also need to meet subsequent payment deadlines. This is essential, as any cancellation and reduction in numbers due to non-payment from individuals can increase the overall cost to the trip for remaining passengers which would be unfair. We therefore require a firm assurance that you will be able to meet the payments within the given timescale.

Your child will need to have their own British passport which will need to be valid for at least 6 months from the latest date of return (19/02/12). If your child does not hold a British passport, we must be informed when the deposit is paid, as this may affect travel to the UAE, for example Visa requirements. There will be another letter with final confirmed details of the trip. There will be a chance to discuss the trip at an Information Evening (details will be announced).

If you are interested in participating in this trip, please complete and **return the reply slip overleaf to reception and pay the deposit of £400 by 20/05/11**. This trip will be a once in a lifetime experience and it is open to all students.

Yours Sincerely,

**Mr Y Bhura**  
**Head of Year 9**  
**Trip Organiser**

**Reply slip: Dubai Trip – February Half-Term 2012 – Mrs Sarah Haws (Finance)**

Name of Student: \_\_\_\_\_ Form: \_\_\_\_\_

**(Student name should be clearly written exactly as it appears on the passport, any errors will result in charges by the airline)**

I would like my child to visit Dubai and fully understand expectations and requirements of the trip regarding payment and behaviour.

I do/do not\* agree to my child being photographed during the trip for promotion purposes and display purposes.

I have paid the deposit of **£400.00** via Wisepay Online Banking. Yes/No\*

Signed..... Name.....Date .....

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