



Mount Grace School
Committed to Excellence

Dear Parent / Carer,

Please find overleaf the Mock Examination Timetable for your son / daughter. As you can see the students will be sitting examinations from the 2nd December onwards. This is an exceptionally important time for any student; the results from these examinations will be used to finalise the predicted grades given to colleges, employers and our 6th Form. The better the students perform the more chance they will have of achieving the subjects, careers or courses they may wish to pursue.

An important point to note is that Art students will be undertaking their examinations on the 2nd and 3rd December but all other students will be expected to be in school as usual. **Study leave will start on the 6th December until 17th December** and students will only be expected to come into school to attend their examinations, Controlled Assessments (CA) or catchup sessions as required. Departments will be contacting pupils to let them know whether they are required or not to attend for these extra sessions.

- We will be running these exams under strict examination board requirements and it is extremely important that they get used to this system as failing to comply may mean being withdrawn from the exam. Clear pencil cases, no communication and phones to be left with staff until the end of the examination.
- Please note that students need to arrive promptly to their examinations (either 10.15 or 1.15) so that exams can start on time.
- Full uniform is expected. Anyone without full uniform may be refused entry and this will have an impact upon their predicted grade.
- If students have time before or after an exam they can make use of the canteen area to revise. They should not be walking around the school site as classes for other years are still taking place.

Please make sure that during their study time students are revising as much as possible for each subject. A revision timetable is extremely useful!

I hope that I have covered all of the information needed so that these exams run smoothly for all concerned. If you have any questions please feel free to contact me on “naylor@mountgrace.herts.sch.uk” or call the school on the number below and I will respond as quickly as I am able.

I hope you all have a restful holiday and I look forward to the final “push” in 2011. Only 18 school weeks left until exams start!

Signed:

Tim Naylor
HOL Yr11

Mount Grace School
Church Road, Potters Bar, Hertfordshire EN6 1EZ

T 01707 655512
F 01707 621298
E admin@mountgrace.herts.sch.uk
W www.mountgrace.org.uk

Headteacher: **Peter Baker**



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